



St. Andrew Apostle Catholic Church

11600 Kemp Mill Road, Silver Spring, Maryland 20902, (301) 649-3700, FAX (301) 681-3527

School Year 2010-2011

Dear Parents & Guardians:

IMPORTANT NOTICE ABOUT DIRECT DEBIT

Direct deposits for school tuition payments will save you time, and make your financial record-keeping easier. We encourage all families to use the Electronic Funds Transfer Service.

Direct debit participants must fill out the form below, include a voided check and return both to the Rectory by June 15, 2010. Debit will occur to your account on the 20th of the month. If the 20th occurs on a Holiday or Weekend your account will be debited the next business day.

Thanks you,

Tuition coordinators:

Marie Holohan, Amanda Berard, Julia Garner are available to answer your concerns Monday through Friday 9:00 am – 4:00 pm.

MAKE THIS YOUR LAST CHECK PAYMENT!

Sign up now for Electronic Funds Transfer Service.

Automatic Monthly Electronic Funds Transfer (EFT)

Bank Account information will be taken from my enclosed check.

Signature: _____ Date _____

E-Mail address: _____

(Please print clearly for transaction confirmation)

Saves you time! Saves your school time and money!